



Ripon Grammar School

18 November 2024

Dear Parents/Guardians

Arrangements for school closure due to adverse weather conditions

I just thought I would clarify the arrangements should we need to close the school at short notice due to heavy snow or other adverse weather conditions.

If we decide to close the school for the day, we shall send a text message to all parents to advise them that the school will be closed. The school's twitter and face-book feed will also be updated. It is therefore most important that we have an up-to-date mobile telephone number for you. **We shall aim to do this by 7.30am** and will also put a note on the school website. I shall contact local radio stations, ie BBC Radio York, BBC Tees, BBC Leeds, Greatest Hits Radio Harrogate and Greatest Hits Radio York, so please do check these if in doubt.

If school has to close early during the day, we shall contact parents to advise the situation.

Please note that I shall monitor the situation daily and repeat the process each morning, if necessary, if the school remains closed. **I will not contact you if the school is open, so if you hear nothing the following day please assume school is open.**

If you need to update your contact details, please send these by email to admin@ripongrammar.com or telephone the School.

I hope this information is helpful, should the need arise.

Yours sincerely

Jonathan M Webb
Headmaster

Founded in Saxon Times, re-founded in 1555

Headmaster: Mr Jonathan M Webb, MA
Address: Clothholme Road, Ripon, North Yorkshire HG4 2DG
Tel: [01765] 602647 **Email:** admin@ripongrammar.com
Website: www.ripongrammar.co.uk